



A microlearning course!

HR Policy Fundamentals

Your guide to designing effective HR policies.

Learn about a range of different types of policies, how to create a new policy and the steps to follow when updating a policy.



Access a set of videos and activities to ensure you and your team have a foundational understanding of HR policies.

This is the perfect partner to:
Leave Programs!



Included in a TAAP+ subscription!

This product can help you...

- Guide new team members on the importance of creating and maintaining policies.
- Learn how to write an effective policy and the steps to follow for maintaining a policy to ensure it is relevant and up-to-date.



TAAP+ bonus

TAAP+ subscribers have exclusive access to our **HR country comparator dashboard!**

What's included?

- Level 1 covers the basics and includes a selection of short videos and downloadable activities
- Level 2 will teach you how to apply the foundational knowledge through a series of short videos and downloadable activities
- Complete the assessment at the end to ensure you're ready to apply your HR policy knowledge

View the full curriculum on the next page.

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Demo Video

Sample Video

HR Policy Fundamentals

Course curriculum



Level 1: Lay the foundation

The lessons and activities in Level 1 will help to lay a foundation of knowledge for you to build upon when you reach Level 2 of this course.

Video: Why HR policies are important?

Video: Employee position and role

Video: Country-specific policies

Activity: Why are country-specific policies necessary?

Video: Performance and reward policies

Video: Policies for HR

Video: Labor relations

Activity: What types of policies are essential to an organization?



Level 2: Apply your knowledge

The lessons and activities in Level 2 will teach you how to apply the foundational knowledge you developed in Level 1 of this course.

Video: Writing an effective policy

Video: Policy approvals

Video: Policy communications

Activity: What is an effective policy?

Video: Maintaining policies

Activity: Why revise an existing policy?

Video: Reviewing and updating a policy

Video: Socializing policy revisions

Assessment: Are you ready to apply your HR policy knowledge?

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Microlearning pricing

	USD	EUR
HR function Unlimited learners	4,200	4,100
HR team Up to 5 learners	2,000	1,950

Pricing note

The `HR function' option includes an unlimited number of HR learners for a 12-month subscription. The `HR team' option includes access for up to 5 learners for a 12-month subscription.

The base price is USD; EUR prices may differ in the [Mercer Shop](#) due to currency changes. Price is determined at the time of purchase for all Mercer Shop orders.

Choose the right number of learners for your company

All purchases are considered corporate/enterprise purchases; access period is based on the initial corporate purchase date.